



**Alameda County
Environmental
Health Department**

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Onsite Wastewater Treatment Systems Commission

Thursday, January 24, 2019

Meeting Agenda

Time: 6:00 pm
Location: Castro Valley Library
Community Meeting Room
3600 Norbridge Avenue
Castro Valley, CA 94546

1. Call to order and Pledge of Allegiance
2. Roll call

Commissioners

Marcos Gandara, Chair
Paul Hodges, Vice Chair
Connie De Grange
Jacqueline Sommers
Vince Barletta
Dale Silva

3. Welcome from the Chair
 - a. Chair advises that those who wish to speak please fill out a Speaker Card, you will have 3 minutes, please complete the card and return to staff.
4. Public comment on issues not on the agenda
 - a. If you wish to speak on a subject not on today's agenda, please do. The Commission will consider putting the subject on the agenda of the next meeting.
5. Update by Commissioner Jacqueline Sommers to Commission of teleconference with Supervisor Scott Haggerty (Dist 1) on 10/5/18
6. OWTS Commission web page update
7. Status on developing process for OWTS Commission review of variances, process for OWTS to review appeals and make recommendations to the Board of Supervisors.

- 8. Status on development and roll out of program and training**
 - a. Registration for OWTS Service Providers**
 - b. Registration for Septage Pumpers**
- 9. Status on development and roll out of Permit Programs**
 - a. Installation Permits**
 - b. Repair/Modification Permits**
 - c. Abandonment Permits**
 - d. Operating Permits**
 - e. Special Permits for Portable Toilets or Waterless Toilets**
 - f. Qualifying Public Agency Permits**
- 10. Status on development and roll out of Tools to facilitate design and installation**
 - a. Checklists**
 - b. GIS Database**
 - c. Tank watertightness**
- 11. Status on development and roll out of Training**
 - a. Staff**
 - b. Commissioners**
 - c. Planning and Building Department**
- 12. Status on development and roll out of Fact Sheets for Applicants**
 - a. New website**
 - b. Deed Restriction Fact Sheet**
 - c. PACE and HERO funding**
- 13. Focus Areas Update**
 - a. Sunol Feasibility Study**
 - b. City of Oakland STEP System**
- 14. Program Approval Statistics**
 - a. Current project queue time**
 - b. Average initial plan review time and typical number of resubmissions**
- 15. Adjournment**