



Alameda County Commission on Septic System Issues

January 21, 2016

Meeting Minutes

Regular Meeting: 6:00 pm

Location: Castro Valley Library
Chabot/ Canyon Room
3600 Norbridge Avenue
Castro Valley, CA 94546

- 1. Call To Order** – The meeting was called to order at 6:10 pm by Marcos Gandara.
- 2. Roll Call**

Commissioners Present

Dale Silva
Marcos Gandara
Paul Hodges
Connie DeGrange
Jacqueline Sommers

Commissioners Absent

Vince Barletta

Presence of a Quorum (Yes/No)

Yes

ACDEH Staff Present

Dilan Roe
Natali Colom Cruz
Muhammed Khan
Ronald Browder
Teena Le

- 3. Pledge Of Allegiance**

4. Update on Septic Commission Bylaws

- i. Dilan Roe stated that the main change in the bylaws is to allow more yearly Septic Commission meetings. This will be adapted since there are already two more Commission meetings scheduled this year (one for February, one for March).
- ii. Commission name change from “Alameda County Commission on Septic System Issues” to “Onsite Wastewater Commission” is still in progress.
- iii. Dilan asked if the commissioners would like to see the bylaw corrections before they are sent to the BOS for approval.
 - a. Marcos, Connie, and Jacqueline said yes and gave 2 week timeline for comments.
- iv. Dilan agreed to provide a review time for comments for these Bylaws.

5. Update on Alameda County Local Agency Management Plan (LAMP) – Dilan provided a brief update on LAMP.

- i. LAMP consists of 3 documents
 - a. 1st document is a called a LAMP and is a programmatic document - includes discussion of characteristics of Alameda County and details on water quality assessment program.
 - b. 2nd document is a technical manual - translates current regulations into readable format.
 - c. 3rd document is an ordinance revision- revise our ordinance to include adoption of LAMP.
- ii. Anticipated schedule of LAMP to be released for public comment in mid-February.
- iii. Lamp should be available in March for 30 day period of review. After 30 day period anyone that has comment should submit in written form.
- iv. LAMP is due May 2016.
- v. Board had a year to review LAMP after it has been submitted and they can approve or add for revisions.
- vi. Should have LAMP by 2017.

6. Permits (by type: Pre-Perc/Perc Data, New Plans, Additions/Repairs/Upgrades, Destruction/Condemnation) – Please see handouts provided by ACDEH for items 6-10.

- i. # of permit applications (by district)
- ii. # of elapsed days since application submitted (all applications - including those that the dept. deems incomplete or missing data)
- iii. permit turnaround hurdles - discussion

7. Staffing update: organizational chart, staff responsibilities, staff training

- i. See Attachment A: Land Use Program Org Chart

8. Advanced Systems: total # (by type: Pump, Sand Filter, Aerobic), monitoring status (from performance wells

9. Updates from 4/15/15

- i. Self-reported owner information (regarding letter mailed to owners in March)
 - a. 568 responses out of 2106 sent = ~26% of people responded

- ii. Staff working with Planning & Public Works to digitize site files/create a database
 - a. In progress, still working on interagency permitting portal.
 - iii. Status about the "Fact Sheet" about OWTS with a pump (i.e. deed restrictions, annual operating permit, costs of annual inspections, etc.)
 - iv. Status on department's development of an application submittal checklist
 - a. In progress.
- 10. Provide an example of a complicated application, including perc data, geotechnical reports, design, etc.**
- 11. Open Forum**
- 12. Board Announcements/Comments/Reports**
- 13. Next Meeting** – TBD; check website for updates:
http://www.acgov.org/aceh/landuse/events_announcements.htm
- 14. Adjournment** – Meeting was adjourned at 8:13pm.