



Onsite Wastewater Treatment Systems Commission Sunol Septic Work Group

Tuesday, May 8, 2018

Meeting Agenda

Time: 6:00 pm
Location: Sunol Glen School Cafeteria
11601 Main St
Sunol, CA 94586

1. **Call To Order** – The meeting was called to order at 6:10pm by Dilan Roe

ACDEH Staff present – Dilan Roe, Teena Whitmer

SCAC Members present – Connie De Grange, Rosemary Chang

Other Staff present – Norm Hantzsche (Questa Engineering)

Dilan Roe anticipates the LAMP will be adopted on June 5th and talks about the County's role moving forward. She talks about the available options for homeowners who want to replace their septic systems. Dilan explains the process with the County and the process of a variance with the Board of Supervisors. Dilan discusses the options of different solutions as a community or in clusters. Dilan wants to work on amending the variance process after the LAMP is adopted. Dilan mentions that Supervisor Miley's office is interested in using the OWTS Commission as an appeal board. She also wants to amend the use of graywater systems. She sees the appeals process that can be brought to a commission but want to look at other avenues to help the process. She informs attendees ACDEH is in the process of distributing letters to the Sunol community to ask for volunteers for the first phase in the Feasibility Study with Questa.

The State received 3 comments from the public comment period. The State is preparing responses to the comments.

There will be a recess for August meeting as Dilan will be on vacation.

2. **Rules of Conduct** – Dilan discusses the importance of mutual respect for meeting attendees and staff members to keep meetings focused and productive.
3. **Group Moderators** – Rosemary Chang and Connie De Grange to be group moderators for future meetings. Some topics for future meetings are the community questionnaire,

bringing in Planning department, discuss and finalize Draft Scope of Work, Septic System education.

4. **Meeting Minutes** – Roberts Rules minutes for actions taken. Should call them meeting notes/summary.
5. **Schedule for Next 6 Months** – ACDEH will create agendas and send out to collect more topics for June, July, September, October, November, and December.
6. **Next meeting:** Tuesday, June 12, 2018
7. **Adjournment** – Meeting adjourned at 7:22pm

The meeting room is wheelchair accessible. A Sign Language interpreter may be available upon five (5) days' notice. Please telephone 510-670-5400.

Any member of the audience desiring to address the Commission should complete a speaker form and submit it to the facilitator prior to the start of the meeting or as soon as possible after the meeting begins.

Each speaker may be limited to three (3) minutes.