



Onsite Wastewater Treatment Systems Commission

Thursday, September 26, 2019

Meeting Agenda

Time: 6:00 pm
Location: Castro Valley Library
Community Meeting Room
3600 Norbridge Avenue
Castro Valley, CA 94546

- 1. Call to order and Pledge of Allegiance** – Meeting called to order at 6:05pm.
- 2. Roll call**

Commissioners

Marcos Gandara, Chair

Paul Hodges, Vice Chair - absent

Connie De Grange

Jacqueline Sommers

Dale Silva

Vince Barletta – resigned as of 09/19/2019

- 3. Welcome from the Chair**
 - a. Chair advises that those who wish to speak please fill out a Speaker Card, you will have 3 minutes, please complete the card and return to staff.**
- 4. Public comment on issues not on the agenda**
 - a. If you wish to speak on a subject not on today's agenda, please do. The Commission will consider putting the subject on the agenda of the next meeting.**
- 5. OWTS Commission web page update** – The website is now current to show present commissioners.
- 6. Update on LAMP Rollout** – Dilan Roe provided an update on the LAMP Rollout. She discussed the need for additional funding for full-time staff. She also talked about improving efficiency in the process, new tools, and new forms that were developed.
- 7. New Procedures** – There is a new checklist for designers that will be rolled out this month. Additionally, Septage Pumper program transferred to Land Water Division from

Solid Waste Division. Permits are issued only after inspections are completed. Program will be segueing to portable toilets.

- a. Permit Review and Approval**
- b. Interagency Coordination**

8. Focus Areas Update

- a. Sunol Feasibility Study** – First phase was introduced to Sunol about a month ago and identified options for Sunol, specifically Downtown Sunol and Kilkare areas. The hope is to get a community system utilizing some County land.
- b. City of Oakland STEP System** – City of Oakland has adopted the guidelines for STEP System.

10. Need to update online list of Consultants and Contractors on ACDEH website – ACDEH's website is currently being redesigned and should be live soon. The list will be updated in the new couple of weeks. Moving forward, list will be updated on as needed basis.

11. OWTS Commission Meetings Scheduling – Dale Silva proposed the meetings be held on an alternative day of the week besides Thursday night. Teena will inquire with CV Library for a Monday or Wednesday night in March 2020 and September 2020, possibly October 2020.

12. Vacant seats in District 1 and District 4 –

District 1 – Tim Johnston from Livermore contacted Supervisor Haggerty's Office on Friday regarding his interest to serve.

District 4 – Vince Barletta submitted his resignation on 9/19/19. Supervisor Miley's Office has been notified.

District 5 – Marcos Gandara expressed that he is in favor of resigning for a member that has more technical and professional expertise and hopes that eventually in the next 5 years there will no longer be a need for District 5.

13. Adjournment – meeting adjourned at 7:34pm