

**Alameda County Bicycle and Pedestrian
Master Plan Update for Unincorporated Areas
RFP No. ROA20161044**

Request for Proposal Addendum # 1

11/21/2016

Oral Presentation Interviews Revised Date - Wednesday, January 25, 2017

Document Revisions

1. Page 30-Section 111 – E, Schedule of Events dates has been revised. Please see attached revised page 30.

Mandatory Pre-Proposal Meeting Questions

1. **Will you (Paul Keener) be part of the interview panel? (Page 26)**

No

2. **What should be included transportation studies? (Page 17)**

A traffic engineering analysis which addresses the potential conflicts of removing residential parking to accommodate bicycle lanes. The pros and cons should be addressed. Conceptual design alternatives should be develop with and without bicycle lanes. The impacts and mitigation measures should be identified. Consultant should consider how this issue has been resolved in other communities. The consultant should develop a recommendations on what the community process should be for making the decision and which types of bicycle facilities should be developed along the corridor.

3. **How does a firm find a SLEB consultant? (Pages 20 & E-1)**

You can go on the Alameda County website to search for SLEB consultants.

<https://www.acgov.org/auditor/sleb/index.htm>

Usually the company name will come up or if not they're usually listed as non-certified. The County recognizes certified small, certified emerging, certified emerging and small, all of which are local. Local and not certified are identified as non-certified local.

4. **Does the "Examples" need to provide as a part of the proposal or separate attachments? (Pages 22 & 23)**

It is up to the consultant; however, if separate, we will need four copies.

5. **Are the "Examples" counted against total pages of the proposal? (Pages 22 & 23)**

No

6. **Please note the Oral Presentation/Interview Date has been changed. (Page 30)**

The new date is Wednesday, January 25, 2017. Please save that date!

7. Since you (Paul Keener) won't be part of the interview panel, will you be evaluating or scoring the proposals? (Page 26 & 27)

Yes, I will review the proposals; however, I will not be scoring them. The interview panel will evaluate and score the proposals and make the final recommendation to me.

8. Were you (Paul Keener) the primary person responsible in writing the RFP? (Page 1-30)

I was the primary person responsible for developing the RFP; however I did get input from the Public Works staff and the Castro Valley Bicycle and pedestrian Advisory Committee with the scope of work.

9. Has the County budgeted a particular amount for the Alameda County Bicycle and Pedestrian Master Plan Update for Unincorporated Areas?

No. The County did not set aside a specific amount for the Alameda County Bicycle and Pedestrian Master Plan Update. Therefore, the selection process is based on the best proposal, not the lowest price.

10. Is there a budget required for the proposal? (Page 23)

A Fee Schedule that includes the billable hourly rates of staff is not to be included as part of the initial written response. A sealed fee schedule will be requested at the time of invitation for an oral presentation/interview.

11. Where do we submit a budget? (Page 23)

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12. What is the scope of field work for conducting an inventory of pedestrian facilities? (Pages 10, 11, 15, & 16)

The consultant is expected to develop a cost effective way of conducting an inventory of pedestrian facilities based on their past experience with similar types of ADA plans. The same information can be used in the pedestrian network existing condition. County does not expect parcel level data.

13. What is your expectation on level of detail for evaluating of levees or other opportunities for multi-use trails? (Page 11)

The consultant will work with the County to identify levees and other multi-use trails and determine the potential for trail development.

14. What period of time do you want to use for collision analysis? 3 or 5 years?

Please use the most recent data available for 5 year period, since that is the amount of time from the last update. (Page 8)

15. Do you have additional data available? (Page 5)

Yes. The County will meet with the selected consultant to determine what data will be useful for updating the plan.

16. Could you provide more information on the extent of public outreach? (Page 5)

The consultant is expected to meet with the Technical Advisory Committee and the Citizen Advisory Committee at key project milestones to gather input. The consultant is expected to develop presentations for the TAC and CAC that can be adapted for the Public Works Agency staff to conduct public meetings/workshops. The consultant shall work with the County to develop and implement methods for collecting public comments on the plans. The goal is to make everybody in the unincorporated aware of the planning process and to encourage as much feedback as possible. The consultant is responsible for developing a cost effective and feasible strategy to achieve this goal.

17. What kind of level of detail would you expect from an analysis on the levees? (Page 11)

The County staff would work with the consultant to identify the levees that currently support our maintenance trucks and can be upgraded and adapted to accommodate multi-use trails.

Written Questions

1. Can you provide more detail on what the County is looking for regarding this sentence on page 9: “...by applying street typology of primary, secondary, and tertiary bikeways to promote Complete Streets General Plan Amendment.”

Please consider all Bicycle Class facilities and other modes before recommending a bicycle class.

2. Does the County have a number in mind of locations at which to conduct bicycle counts as part of this effort? (Page 9)

No. However, the focus should be on major bicycle corridors in the unincorporated areas.

3. “Page 10, toward the bottom, asks for “Maps and descriptions of existing and proposed pedestrian facilities.” Can you provide guidance on the level of effort and detail that the County is looking for on this task?”

Please reference the current bicycle and pedestrian plan and the level of detail. Is there a cost effective way to improve upon the mapping and show the completed and proposed major pedestrian projects. How would you update the plan to graphically show major pedestrian facilities?

4. “Can you provide more detail on what the County is looking for regarding this sentence on page 12: “The Consultant will provide a list of existing rules and regulations regarding bicycle and pedestrian travel.”

Are there any new significant laws (California Vehicle Code, etc.) related to bicycle and pedestrian activities, facilities, etc. implemented since April 2012? For example, are bicyclist allowed to ride on the sidewalk. The list should include the basic laws and reference. This information may be used for facility design, brochures, and more.

5. **“Page 13 asks for “a detailed description for each proposed improvement project.” Can you provide guidance on the level of effort that the County is looking for on this task, perhaps regarding the number of improvement projects to be described?”**

Please closely review the description below the sentence. The County is looking for enough information to develop a project fact sheet with enough basic information to complete a grant application.

6. **Ours is both a small and local business; however, our Alameda County SLEB certification is currently expired. Would our firm be given SLEB preference if our certification is renewed by the time of the evaluation period? (Pages 20 & E-1)**

Please contact the County’s Office of Acquisition Policy for details on renewing your SLEB certification which can be found the County’s website. Should you be re-certified prior to the evaluation period your firm would be considered a SLEB. Determination of SLEB preference will be determined by our Contract Compliance Officer.